

Submission requirements for the authors of Dbl Review

Manuscripts should be submitted in DOC or DOCX format (Microsoft Office Word), consistent with these formatting requirements and the APA Referencing Style. The article should not be previously published or submitted for consideration in another publication. To submit the manuscript send it to dbireview@deafblindinternational.org with the subject line "Article in Dbl Review". The deadline for forthcoming issue is September 15, 2020. Articles submitted for consideration are moderated and edited, the article may be rejected.

Text formatting requirements

You can use this document's template for you manuscript. See the structure of the document in Word. The main text formatting: Calibri font, 12 pt, line spacing 1.5, no special indent, not tear off from the next paragraph of the same style, left alignment. Larger font size is welcome, if you have sight loss. Do not use empty lines to divide paragraphs.

Headings

Please use the system of headings with no more than three levels. The heading of the first level should include a concise and informative title. Format: Calibri Light font, 12 pt, left alignment.

The next line is subheading including

The name(s) of the author(s)

The affiliation(s) of the author(s), i.e. institution, (department), city, (state), country

An active e-mail address of the corresponding author(s)

Abbreviations

Abbreviations should be defined at first mention and used consistently thereafter.

Footnotes

Footnotes can be used to give additional information, which may include the citation of a reference included in the reference list. They should not consist solely of a reference citation, and they should never include the bibliographic details of a reference. They should also not contain any figures or tables. Always use footnotes instead of endnotes.

Acknowledgments

Acknowledgments of people, grants, funds, etc. should be placed in a separate section at the beginning of the manuscript. The names of funding organizations should be written in full.

Photos and figure submission

Supply all figures electronically. Attach the photos of the authors, if possible. Name the photos with corresponding author. Photos and other graphics should be submitted in JPEG separately

from the text. Name your figure files with "Fig" and the figure number, e.g., Fig1.eps. The file names of Jpeg should correspond to the number and title in the text of the article. All figures are to be numbered using Arabic numerals. Figure parts should be denoted by lowercase letters (a, b, c, etc.).

Figure captions

Each figure should have a concise caption describing accurately what the figure depicts. Include the captions in the text file of the manuscript, not in the JPEG file.

Figure captions begin with the term Fig. in bold type, followed by the figure number, also in bold type.

Note, Dbl Review Team makes an accessible version of the journal, that is, image descriptions are obligatory. For photos of people, mention his or her name, appearance including face, hair, clothes, and background. Add relevant information according to the text, too.

Consent to publish

According to European Data Protection Law, we have to receive your formal consent to publish the articles and images. We kindly ask you to print, sign, scan, and send us the consent attached to the letter. Digital sign is possible, too. If you have no opportunity to print the consent or sign it digitally, fill in this google form: <https://forms.gle/dARbcm6HV6W2jMjH9>

For further questions, please, contact Irina Moiseeva at dbireview@deafblindinternational.org.